

Oct PTO Meeting Agenda/Minutes

07 Oct 2024 / 1630-1730 / EJ King Commons

COLOR KEY																																																		
Board Items Voted On	Action Items due next meeting	Community Involvement Opportunity																																																
Board Members Present	<table><tr><td>President: Shana Cutler</td><td>Treasurer: Tammy McDonald</td><td>Media and PR: Open</td></tr><tr><td>VP: Josh Ellsworth</td><td>Secretary: Jhing Comia</td><td>Teacher Rep: Leslie Barnhart</td></tr></table>		President: Shana Cutler	Treasurer: Tammy McDonald	Media and PR: Open	VP: Josh Ellsworth	Secretary: Jhing Comia	Teacher Rep: Leslie Barnhart																																										
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Attendees	<div><div><p>EJ King PTO</p><p>PTO Meeting Atten</p><p>Date: 2024-07-07</p><p>Name: (First, Last)</p><table><tr><td>1</td><td>Shana Cutler</td></tr><tr><td>2</td><td>Leslie Barnhart</td></tr><tr><td>3</td><td>Amy Woodcock</td></tr><tr><td>4</td><td>Thomas Johnson</td></tr><tr><td>5</td><td>Maria Vachek Day</td></tr><tr><td>6</td><td>Elana Lachica</td></tr><tr><td>7</td><td>Karen Lawrence</td></tr><tr><td>8</td><td>Jenisa Garcia</td></tr><tr><td>9</td><td>Hannah Barnhart</td></tr><tr><td>10</td><td>Daniela Wilson</td></tr><tr><td>11</td><td></td></tr></table></div><div><p>EJ King PTO</p><p>PTO Meeting Atter</p><p>Date: 07 OCT 2024</p><p>Name: (First, Last)</p><table><tr><td>1</td><td>Josh Ellsworth</td></tr><tr><td>2</td><td>Carol Ellsworth</td></tr><tr><td>3</td><td>P. Diane Doughter</td></tr><tr><td>4</td><td>Lee Allen</td></tr><tr><td>5</td><td>Tammy McDonald</td></tr><tr><td>6</td><td>Frankie Locker</td></tr><tr><td>7</td><td>Lidia Sichel</td></tr><tr><td>8</td><td>Jude Cutler</td></tr><tr><td>9</td><td>Jessie Peltier</td></tr><tr><td>10</td><td>Car Mince</td></tr><tr><td>11</td><td>Christina Wilson</td></tr><tr><td>12</td><td></td></tr><tr><td>13</td><td></td></tr></table></div></div>		1	Shana Cutler	2	Leslie Barnhart	3	Amy Woodcock	4	Thomas Johnson	5	Maria Vachek Day	6	Elana Lachica	7	Karen Lawrence	8	Jenisa Garcia	9	Hannah Barnhart	10	Daniela Wilson	11		1	Josh Ellsworth	2	Carol Ellsworth	3	P. Diane Doughter	4	Lee Allen	5	Tammy McDonald	6	Frankie Locker	7	Lidia Sichel	8	Jude Cutler	9	Jessie Peltier	10	Car Mince	11	Christina Wilson	12		13	
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Call to Order	Shana Cutler 16:42																																																	
Reading of Minutes Jhing Comia	June 2024 Minutes																																																	
Call for Approval of Minutes	<table><tr><td>Motion: Tammy</td><td>2nd:Josh</td><td>All in Favor: <input checked="" type="checkbox"/></td></tr></table>		Motion: Tammy	2nd:Josh	All in Favor: <input checked="" type="checkbox"/>																																													
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REPORTS					
President Shana Cutler	Welcome! Bylaws:				
Principal Jennifer Gamble	Been here a month now! Seeing a need for clear and consistent communication accross the board. Showing up to PTO and SAC and hearing and listening to community input. EDA’s approved. PSAT is being planned... Introduction of AP Ms. Mince.				
Vice Pres Josh Ellsworth	Membership Report: Year to Date Total: 14 Families: 12 DoDEA Staff: 2	2024/25 Membership Form Donation based! Accepted all year! Teachers! We are looking for more memberships from you! Be on the lookout for an email from your PTO soon!			
Secretary Jhing Comia	Spiritwear Update: Community interest in Cobra Eco Bags? Are there any other items you would be interested in? Staff: A teacher suggested Polo shirts? Thoughts?	Available Spiritwear <table><tr><td>Cobra Gear: Hoodies: \$50 Tshirts: \$25 Rally Towels: \$5</td><td>“Gobra” Gear: Hoodies: \$25 Tshirts: \$15</td></tr></table> Preferred Payment Options: <ul style="list-style-type: none">Navy Fed member-member transfer at ejking.sasebo.pto@gmail.comCredit Card through Cheddar Up Cash and Check are accepted as well		Cobra Gear: Hoodies: \$50 Tshirts: \$25 Rally Towels: \$5	“Gobra” Gear: Hoodies: \$25 Tshirts: \$15
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Treasurer Tammy McDonald	<ul style="list-style-type: none">2024/25 Funds Request FormTreasurer Log2024/25 Budget				

Financial Report October 2024		
Checking Beginning Balance		1251.06
• Expenses Totals		95.00
• Income Totals		2330.06
Checking Ending Balance		3486.12
Petty Cash \$	\$100	100.00

Petty Cash Y	Y24,000(.0067)	161.35
Grand Total		3747.47

Call for Funds Request Presentations/Questions/Comments:




Who: Lead/Club	Amount Requested:	Requested For: Questions/Comments	Amount & Check#
N/A			

		All in Favor: <input checked="" type="checkbox"/>
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Proposed Events & Committees: Remember to record your service hours here: [Volunteer Log for Service Hours](#)
 @Admin Are there any events where you need PTO volunteer support?

Date:	Event Name:	Action Items:
TBD	Financial Guidance for Teens	PTO would like to sponsor an event and bring in Norm Okada (however he just announced his last day is 11 Oct)
10 October 2024	PTO training with DODEA Virtual @3pm	PTO Board Members Invited
24 October 2024	End of 1st Quarter Treats for Students	Volunteer Committee needed to assemble

		 <p>VOLUNTEERS NEEDED</p> <p>PTO funds the effort. Your group assembles and distributes end of 1st quarter student treats on 24 Oct. email ejking.sasebo.pto@gmail.com</p>
25 October 2024	End of 1st Quarter Treats for Staff	<p>Volunteer Committee needed</p>  <p>CALL FOR POTLUCK DONATIONS!</p> <p>End of Quarter Grab and Go Breakfast for EJK Staff</p> <p><i>EJK PTO is looking for a group of parents who want to help make the end of first quarter a little sweeter for the EJK Staff</i></p> <p>Friday, October 25th Contact EJK PTO if you are interested in leading or contributing to this effort!</p>
31 October 2024	Trunk or Treat on Dragonvale	Club/Team/All Community Event! Sign up here

		
02 December 2024	PTO Board Meeting 430pm EJKCommons	Agenda Items Requested by 25 November 2024
20 December 2024	Cocoa and Candy Canes: Student Treats	Volunteer Committee needed 
Volunteer Approval Process	@Ms. Gamble: Can we have an update on the volunteer approval process at EJ King?	Check with Julia Kobiska Julia.Kobiska@dodea.edu
Old Business:		
Topic:	Updates/Comments/Reflections:	Action Items:
Gratitude:	Thank you to the Cobra Community who have already paid this year's membership! Thank you for the generous donation of school supplies! PTO will sort and distribute!	

EJK School Advisory Committee	Please join the EJ King SAC FB Page	EJKSAC Anonymous Concern or Compliment Submission Form 2024/5 Students, Teachers, Parents and other community members are encouraged to fill this out.
PTO Newsletters	Please contact us if you would like to add anything to our next newsletter.	Aug 2024 Sept/Oct 2024

New Business:		
Topic:	Updates/Comments/Reflections:	Action Items:
Hello and Goodbyes!	New EJ King Staff: This is where we normally will announce incoming and outgoing staff.	
Community Building Opportunity	If you are a club or organization who would like to do a whole school morale boost event (Like the ones listed above) please let us know! We can help support your efforts and will give your club \$100.	Upcoming Event Opportunities: See Above
Cobra Logo Design Presentations	<p>Ms. Woodcock's students will present a few cobra designs that might be incorporated into future spiritwear. Thank you for your presentations!</p> 	<p>Thank you to all the student from Ms. Woodcock's class who presented their Cobra Logo's and design explanations to our audience! Stay tuned for updates on what the PTO will do with these designs!</p> 

Teacher Rep Comments:	Senior Class Sponsor: Need to determine where graduation will happen and keynote speaker.	Senior Committee meeting TBD
Community Voice:	Community Question: How would you like to see the PTO work in our community? Call for questions and comments from our community.	Mr. Johnson Transportation dept. Safety of the kids. 8 out of 14 bus routes have monitors. 6-8am 1-3pm Hario Bus lot is the start and end point. 18 years old and older to work!
2024/25 EJ King PTO Meetings	<ul style="list-style-type: none">• 07 Oct• 02 Dec• 03 Feb• 07 April• 09 June• Location: EJ KING Commons	
1630-1730 EJ King Commons		

END: 1736