



EJ King Middle High School SAC

# March SAC Meeting Minutes

04 March 2024 / 1500-1600 / EJ King Commons

<b>SAC MEMBERS IN ATTENDANCE:</b>	<input checked="" type="checkbox"/> SAC Chair: Shana Cutler	<input checked="" type="checkbox"/> Vice Chair: Jessica Nedzweckas	<input checked="" type="checkbox"/> Secretary: Erin Arocho
	<input checked="" type="checkbox"/> Publicity/Socials: Lynn Dawson	<input checked="" type="checkbox"/> Teacher Liaison: Theresa Carl	<input checked="" type="checkbox"/> Teacher Liaison: Candace Blakely
<b>Attendees:</b>			

Call to Order: 1505

**Welcome attendees and introductions.**



Approved Minutes Read By:

10 minutes:



Reports:	Topic:	Comments/Reflections	Action Items:
SAC Chair:		2023/24 EJKSAC Goals We would like to ask the community what items or topics they want the SAC to address this school year. Annual goals are to be set so effectiveness of the SAC committee can be documented.	Possible Goals: <ol style="list-style-type: none"> <li>1. Master event planning and clear communication between school and parents.</li> <li>2. Morale, academic and physical well-being of students:</li> <li>3. Create clear expectations and desires for parent volunteers.</li> </ol>

<b>Principal:</b> Mr. Brown		See notes
<b>SLO/Installation Commander:</b> Mrs. Johnson		Getting ready for transition from 5th to 6th grade. Cobra Ambassadors. Lunch and color run. May 24th.

**OLD BUSINESS: 25 minutes**

<b>Topic:</b>	<b>Updates/Comments/Reflections:</b>	<b>Action Items:</b>
<b>Election Results</b>  <b>Raised:</b> <b>OCT 2023</b>  <b>PENDING</b>	Student Rep picked. Will come to the next meeting. Trendell Cole 9th grade.	Dec 2023: Contact Student Council for student representatives. Jan 2024: Image created and shared Feb 2024:
<b>WEBSITE Updates</b>  <b>Raised:</b> <b>OCT2023</b>  <b>Resolved</b> <b>DEC2023</b>	<b>Issue:</b> Current EJ King IT employee is out on leave. <b>Action:</b> Will follow up with Robin Reed to see if she has the credentials to upload minutes and agendas to EJKing website for the interim.	Status Update: Mrs. Kristen Brown is back! Minutes have been uploaded to main DODEA Website Future Agendas and Minutes need to be forwarded to: <a href="mailto:Kristen.Brown@dodea.edu">Kristen.Brown@dodea.edu</a> , <a href="mailto:lorenzo.brown@dodea.edu">lorenzo.brown@dodea.edu</a> , <a href="mailto:shanida.threatts@dodea.edu">shanida.threatts@dodea.edu</a> , <a href="mailto:joan.quijano@dodea.edu">joan.quijano@dodea.edu</a>
<a href="#">Procedural Compliance</a>	<b>Issue:</b> EJ King SAC bylaws need to be created. <b>Action:</b> Committee formed: Shana C. Tammy M.	Status Update: Mr. Brown could not locate old bylaws,

<p><b>Raised</b> <b>OCT2023</b> ● <b>PENDING</b></p>	<p>Terrier R. <b>Action:</b> Mr. Brown will find old bylaws.</p>	<p>they were not archived. <b>Bylaws have been approved.</b> <b>Motion: Jessica</b> <b>Second: Lynn</b></p>
<p><b>2023/24</b> <b>Schedule,</b> <b>Event</b> <b>Planning,</b> <b>Athletic</b> <b>Banquet</b> ● <b>PENDING</b></p>	<p>Coaches 60/40 coaches favored harborview.</p>	<p>Mar 2024: Ask harborview to let people come in without eating to cut the cost for families that don't want to eat.  Possibly using Showboat Theatre.  Create link for survey for the school to send out to parents.</p>
<p><b>Afterschool</b> <b>Clubs 2023/24</b> <b>Raised</b> <b>Oct 2023</b> ● <b>PENDING</b></p>	<p><b>Request:</b> In the future, request clubs ahead of time. Students can create a proposal for a new club.  Need club list at the beginning of school year. EDAs need to be discovered in advance. Sign contracts by May for all clubs.  Request list of approved clubs from Dodea.  Status of Art Club.</p>	<p>Feb 2024: Only five clubs on the flyer. Region has predetermined list with clubs. Transitional year for clubs.</p>
<p><b>Senior Events:</b> <b>Raised</b> <b>October 2023</b> ✓ <b>Resolved</b> <b>DEC2023</b> <b>Reopened</b> <b>February 2024</b></p>	<p><b>Suggested:</b> Spirit week for seniors. Monday:Senior Night Tuesday:Decision Day Wednesday:Service Day Thursday:Field Day Friday: Graduation  _____ <b>Feb 2024: Senior parents have been told by Ms. Rosier, senior class lead, that all</b></p>	<p>Status Update: Junior Class hosts Prom Possible date is 18May2024 Mrs. Oatmann is the teacher lead  Graduation Update: 31MAY2024 at 1800 on USS America  _____ Feb 2024: Senior class is NA.</p>

	<p>fundraising and event ideas have been denied. Student council has not received any official fundraising requests on behalf of the senior class. Parents want to know what administration would deem appropriate fundraising and service/social events so they can move forward with creating a memorable finish to senior year.</p>	<p>Babysitting fundriaising opportunity.</p>
<p><b>Volunteer approval process:</b>  <b>Raised</b>  <b>2022/23 School Year</b>   <b>Resolved (Partially)</b>  <b>DEC 2023</b>   <b>Action Required</b></p>	<p><b>Action:</b> Check with security about volunteer approval/disapproval criteria and ensure they fill out the paperwork properly.</p>	<p>Status Update:  Volunteer application packets are available in the EJKMHS front office.</p> <p>Questions pertaining to volunteer applications need to be directed to our local DODEA Administrative Officer Julia Kobiska. Her email is <a href="mailto:julia.kobiska@dodea.edu">julia.kobiska@dodea.edu</a></p> <p>SAC is suggesting making monthly volunteer application deadlines to help with paperwork handling and tracking.</p> <p><b>Feb 2024:</b>  EJKSAC would like to make a formal request to DODEA in regards to the specified volunteer application/background check process. Specific investigation into the timeline for background checks are completed by the third party vendor PERSEC uses for clearance and the redundancy of requiring DODEA employees with a current and valid background check to have an additional background check performed in order to</p>

		<b>gain specified volunteer status.</b>
<b>Bullying:</b> <b>Raised</b> <b>Oct 2023</b> <input checked="" type="checkbox"/> <b>Resolved</b> <b>DEC2023</b>	<b>Request:</b> EJ King message out clear guidance on actions taken in the event of bullying and remediation.	Status Update: This will be handled on a case-by-case basis. It is hard to have clear consequences due to individual conditions surrounding each case. There is guidance in the student handbook. Please refer to pages 44-50.
<b>Athletic Issues:</b> <b>Raised Dec 2023</b> <input checked="" type="checkbox"/> <b>Resolved Dec 2023</b>	Revisit: XC limited travel team size due to someone's "mistake"	Mr. Brown would not name who is ultimately responsible for this and no apology will be publicly made to the team which this affected (Edgren and King), however he assured us this will not happen again next year.
<b>Parent athletic night information</b> <b>Raised Oct 2023</b> <input type="checkbox"/> <b>Pending</b>	Revisit: Is someone at the district working on a slideshow update to clarify passport language and guidelines?	Dec 2023: Mr. Brown is following up with Coach Andrew on whether this slide has been updated for all schools, not just ours. Jan 2024: Coach Andrew stated that District assures him that their slide is right, regardless of what PSD says.  Feb 2024: EJKSAC would formally like the District to revisit the "International Slide" on their athletic/far east slide show and change language to reflect appropriate terms. Passports should be referred to as "Tourist Passport" and "Official or No Fee Passport" as not all "No Fee Passports" are maroon/red due to status per <a href="#">SECNAV NIAINST 4650.1A NIA-N05 15 May 2021</a> Section 6a. Military dependent no fee passports are blue in color and since

		<p>EJK students are dependents, most of them will have blue passports depending on when it was issued. Providing color reference as guiding instruction creates confusion.</p> <p>In addition, SOFA stamps also appear as “Multiple Exit/Rentry” Stamps as the main line. This clarification can also help ensure all traveling student passports are appropriately prepared before departure.</p>
<p><b>Student Awards: Raised Dec 2023</b> ● Pending</p>	<p>Why aren't students who are granted early withdrawal at the end of a school year recognized for their academic achievements?</p>	<p>Admin says this is because they did not finish the semester/year.</p> <p>SAC perspective is that if a student is academically eligible for recognition at time of withdrawal due to PCS, they should get an award. It is not the student's fault they have to move before the semester ends.</p> <p>Feb 2024:</p>
<p><b>Anonymous Concern/ Compliment form creation</b> Raised Dec 2023 ✓ Resolved Dec 2023</p>	<p>The idea behind this form was to create a safe submission space for parents and stakeholders to voice their concerns and compliments without identification. Our hope is that the community will use this tool to express topics they otherwise might be apprehensive to share otherwise.</p>	<p><a href="#">Anonymous Concern/Compliment Form Link Here:</a></p>
<p><b><u>Parent Teacher Conferences</u></b></p>	<p>Parent community feels that parent teacher conferences were not very well communicated.</p>	<ul style="list-style-type: none"> <li>● Create clear guidance, procedures and expectations for parents and</li> </ul>

<p><b>Raised: Dec 2023</b></p> <p><b>● Pending</b></p>	<p>Many parents only received teacher conference invitations by one or two teachers. This is concerning, especially for 6th grade parents where their norm is “mandatory parent attendance”.</p> <p>At the MHS, it is the norm for teachers to directly request a conference for any student receiving a D or F in a class. All other conferences are optional and can be requested by a parent.</p>	<p>teachers to follow.</p> <ul style="list-style-type: none"> <li>Communicate this at events such as Open House so everyone knows what to expect.</li> </ul> <p><b>Feb 2024:</b></p>

<b>NEW BUSINESS: 15 minutes</b>		
<b>Topic:</b>	<b>Comments/Reflections:</b>	<b>Action Items:</b>
<p><b>Website Update Raised Feb 2024</b></p>	<ul style="list-style-type: none"> <li><a href="#">EJKSAC Point of Contact</a> is still Mr. Brown’s email address. Needs to be changed to <a href="mailto:ejkingmhssac@gmail.com">ejkingmhssac@gmail.com</a></li> <li>Jessica Clarke is still the POC person listed</li> <li>EJKSAC Minutes need to be uploaded to EJK Website <a href="#">OCT 2023</a>, <a href="#">DEC 2023</a></li> <li></li> </ul>	
<p><b>Community Concern: Event Conflicts Raised Feb 2024</b></p>	<p>-Master calendar creation requested for EJKMHS. There have been multiple event overlaps and scheduling oversites due to lack of event information. These conflicts occur within EJK as well as with other entities that work closely with our students.</p>	

<b>Community Concern: Lack of Communication Raised Feb 2024</b>	<p>-I am finding it difficult to understand how many students received their NHS applications days before it was due. The lack of communication from sponsor to parents, even school wide about the program is subpar.</p> <p>My child and a few other students were not given their applications to NHS. If it had not been for classmates there would have been no way of knowing that applications were due next day. This is a National program the application essay is an important part of the process, without sufficient time to write and proofread students are forced to submit something without proper prep time. Thankful for an extra snow day.</p>	
<b>Community Concern: Senior Trips Raised Feb 2024</b>	<p>-Mr. Brown has not allowed the seniors to take any trips as a class. Mr. Brown keeps saying that the request should have submitted it at the beginning of the school year, while the class didn't know where they wanted to go. Also won't all a ship tour either on the base that is walking distance.</p>	
<b>Community Concern: Out of office Responses Raised Feb 2024</b>	<p>-The lack of response from teachers via email is concerning. I am trying to meet with the counselor about my kids schedule to change it and she didn't respond. If staff is going to be out of school and not be available to respond can an "out of office" autoreply be turned on so we know?</p>	

<b>OPEN FORUM: 10 minutes</b>		
<b>Topic:</b>	<b>Comments/Reflections:</b>	<b>Action Items:</b>

**CLOSING: Thank you all for coming! All action items should be completed before the next meeting.**



**Next Meeting: 01 April 2024/1500/EJ KING Commons**

Meeting Adjourned: 1602

Submitted by: Erin Arocho Secretary

**Notes:**