EJ King Middle High School SAC

# 2024/25 SAC Meeting Agenda

**12 May 2025 1530-1630/ EJ King Commons** **By Laws** **Procedural Compliance**

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| **SAC MEMBERS IN ATTENDANCE:** | |

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| ✅Chair: Shana Cutler | ✅Ilce Allen | ✅Vice Chair: Erin Arocho |
| PSC'd Lynn Dawson | ✅Secretary: Theresa Carl | X: Candace Blakely |
| ✅Student Rep: Carlee Allen/Sophia Allen | | |

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| **Attendees:** | See Sign-in Sheet |

**Call to Order: 15:36**

## Welcome attendees and introductions.

**Approved Minutes Read By: Shana Cutler**

| **EJKING SAC Goals** | **EJKING SAC Essential Agreements** |
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| 1. To cultivate a positive relationship between EJ King Administration, EJ King Staff, EJ King Families and other stakeholders for continued improvement of EJKMHS students.<br>2. EJKSAC intends to present any issues or concerns in a professionally constructive manner with the hopes that the receiving | 1. I will act professionally which means conducting myself in a way that is responsible, accountable, and excellent, while also being productive and communicating effectively.<br>2. Committee Members, EJ King Administration and the SLO agree to attend all meetings. If I am |

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| parties will sincerely consider the community feedback and work to find an aimable outcome.<br>3. EJKSAC intends that any issue(s) which cannot be resolved locally will be brought up the chain of command in mutual alliance. | unable to attend, I will send notification prior to the meeting via email to ejkingmhssac@gmail.com.<br>3. If a task is assigned to me, I will accomplish this task within the given timeline and follow up with EJKSAC. |

We represent, advocate for, and help find solutions on behalf of all EJ King stakeholders.

**Leadership Updates: 10 Minutes**

| Reports: | Topic: | Comments/Reflections |
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| **SAC Chair: Shana Cutler** | Welcome! | Recruitment for the 2025/2026 school year. |

| Position: | Next Election: | Position: | Next Election: |
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| Parent #1<br>Shana Cutler | Fall 2025 | School Employee<br>Candace Blakely | Fall 2026 |
| Parent #2<br>Lynn Dawson | Fall 2025 | School Employee<br>Theresa Carl | Fall 2026 |
| Parent #3<br>Ilce Allen | Fall 2026 | School Employee<br>Erin Arocho | Fall 2025 |
| Student Representative | Meeting Rotations:<br>Signups posted 2 weeks before each meeting | *Election Cycles are to be staggered into “Odd” and “Even” years to establish continuity within the community. Vacancies will be filled according to Article III Section 7 | |

Need: 2 Parent Committee Members, 2 Teacher Committee Members
Shana Cutler will return
Lynn Dawson and Ilce Allen are PCSing, Teresa Carl is resigning

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| **Admin: Cat Mince** | | Community to start thinking about dress code. As the weather warms we want to remember that shorts need to be midthigh and capped sleeves, covered midsection.<br>AP testing continues.<br>School secretary and virtual secretary<br>New JROTC teacher<br>Next year:<br>Middle schoolers will be using an avid binder<br>School supply lists will change. Please be on the lookout.<br>Students will need to use their lockers every day. There are enough lockers!<br>NO BACKPACKS in school: Students will have time (morning, lunch, afterschool).<br>String bags and personal bags ok.<br>GYM is out of service. PE classes at Nimitz<br>Awards ceremonies will be in the commons.<br>First week of school is Unit 0 to set the culture.<br>All avid students have been chosen. Look for acceptance letters. Certification on the horizon.<br><br>Parent Requested that we push up a request for family vacations not be counted as unexcused absences. (Means that teachers do not have to give homework for this time)<br>Parents need to be aware of missing too many schools. |
| **SLO/Installation Commander: Christy Johnson** | PEDAC/IAC Updates | CYP color run: Nimitz 930 No registration<br>Missoula Children's Theater is a go!Contact Mrs. Johnson<br>IAC Meeting 29th May. 330 Building 80. |

**New Business:**

| Topic: | Timeline | SAC Questions/Reflections/Updates | Admin Response/Action Items/Updates |
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| **7 Bell Schedule** | **SPECIAL MEETING** | If you have questions please contact Ms. Gamble for the informational doc | |

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| | **Held APRIL 21 2024** | distributed at this meeting.<br>**Parent Concerns/Comments:**<br>Have students been surveyed?<br>Will current FAR EAST Policies be enforced under this new change? IE. NO Sporting events the weekend before, during semester finals and during AP testing?<br>Mixed middle/high school lunches are a concern. Inappropriate conversations/bathrooms.<br>Concerned that no one in PacEast follows this model. No real training, logistics, homework, not enough planning time. Perhaps postpone it for one year.<br>Can there be more lockers installed?<br>**Student Concerns/Comments:**<br>Fear of increased homework. Solution: If something is assigned, it needs to be graded and put into Aspen.<br>Will there be time to catch our breath? Especially for traveling students. Solution: Can some days/times be designated as mandatory catchup times?<br>Students are scared of this change.<br>What will semester testing schedules look like?<br>Could lunch schedules be chosen for club collaboration? (We are losing valuable meeting times)<br>**Teacher Concerns/Comments:**<br>Will teachers have additional training so they know how to have a more collaborative teaching approach? | |
| **DoDEA Virtual HS** | ⬆️**Raised: April 2025** | Is there a way to get better communications and alignment between | Response: Need to connect with Community Superintendent. |

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| | | DODEA Virtual HS and the Local HS? | |
| **Seminar and Master Schedule** | ⬆️**Raised: Feb 2025** | Is there a more effective schedule the school can offer? It seems that seminar is not a great use of instructional time for many of our students. How have other schools found a solution? Can we see a few options at future meetings? | **Response:** Admin is currently assessing the effectiveness of seminar. Student surveys were suggested to be created and sent out. Will be able to report back about findings at a future date. |
| **Student Course Planning** | ⬆️**Raised: Feb 2025** | How can we improve student schedules to incorporate long term planning, not just next year planning? | **Response:** Courses will be looked at over this next week and decide how many sections and electives we need. Schoollink is being rolled out as a tool to help with this. |
| **Recent changes in DODEA** | ⬆️**Raised: Feb 2025** | Will the new executive orders affect my student's ability to fulfill AP class and testing requirements? | **Response:** DoDea is working on this issue and will have a statement shortly. Students can still take the test. The curriculum is still on the college board online for study purposes. The teacher just cannot teach it. |
| **Recent changes in DODEA** | ⬆️**Raised: Feb 2025** | How will the new executive orders affect co-ed sports? Specifically wrestling where boys and girls compete against each other. | **Response:** To be determined. |
| **Recent changes in DODEA (Student ?)** | ⬆️**Raised: Feb 2025** | Are students allowed to celebrate diversity on CFAS grounds as long as it is not taking up DODEA instructional time or resources? (IE a student led after school event to celebrate black history month) | **Response:** This is a SLO question and she will check with CFAS. |

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| **Recent changes in DODEA (Student ?)** | **⬆️Raised: Feb 2025** | If student's wanted to protest, what are the proper channels to do so? (Kinnick inspired this conversation) | **Response:**<br>Please talk to Ms. Gamble about this. |
| **EDA's** | **⬆️Raised: Feb 2025** | Are EDA's being held on Tuesdays allowed? | **Response:**<br>Teen Center is the meeting place.<br>Not an official meeting.<br>Admin will look into this. |
| **Chess Club** | **⬆️Raised: Feb 2025** | Student is wondering if this is something that can be explored in EJK or if he should take the idea to Keystone. | **Response:**<br>Admin is working on this. Have to file proper paperwork.<br>Outside Chess Sources:<br>NBU, Tate at Jag, single sailors, locals |
| **Far East Policy Compliance** | **⬆️Raised: Feb 2025** | Is the **Far East Programs Procedures Guide (FEPPG) Revision 6** suggested guidance or guidance that everyone should follow? Eg. This year, overnight athletic events were scheduled the weekend before as well as the week of semester finals. EJK SAC realizes this is not a Sasebo issue. What are the steps to be taken to notify and hold people accountable for adhering to policy which protects not only students' academically, but physically as well. | **Response:**<br>Need to talk with the District Superintendent about this. |
| **CYP Teen Center/DODEA collab** | **⬆️Raised: Feb 2025** | Teen Center Collaboration… | **Action:**<br>SLO: Can packets be resigned so they are not so long? Or if a child is active, can we review existing packets every year rather than making new ones? |

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| **Host Nation School/DODEA collab** | **⬆️Raised: Feb 2025** | Can EJK explore the possibility of establishing whole school working relationships with local Japanese schools or international schools? Eg KPASS or WJAA | **Response:**<br>Lots of discussion with many perspectives. Continued discussion in the future. |
| **Gym Upgrade** | **⬆️Raised: Feb 2025** | Around May 7th upper windows in the EJK Gym will be replaced with special windows which will help ventilate hot air from the space. Parking close to the building will be off limits. AC units will be installed in 2 years. Until then, swamp coolers and better ventilation will need to work. | |
| **Parent Comment** | **⬆️Raised: Dec2024**<br>**🔴PENDING:** | Is there a way to split upper language classes? (eg not have 4-5 together) | Action Item:<br>Ms. Grazack Questions |
| **Parent Comment** | **⬆️Raised: Dec2024**<br>**🔴PENDING:** | Changes in Activity Bus:<br>Late activity bus good…just needs to know ahead of time | **Action Item:**<br>Please request to the AD to give parents advance notice on when the activity bus schedule is changing |
| **Student Comment** | **⬆️Raised: Dec2024**<br>**🔴PENDING:** | Can the internet speed be increased? | **Action Item:**<br>Check on possibility |
| **Student Comment** | **⬆️Raised: Dec2024**<br>**✅Resolved: Oct2024** | What do we do about blocked websites that students need to use for classes? | **Response:**<br>Teachers need to file a ticket to the ET/IT people if they want to try and get a site unblocked. |
| **By Laws** | **⬆️Raised: OCT2024**<br>**✅Resolved: Oct2024** | **Issue:** Review published August 2024 FB and MHS School Letter<br>**Action:** Edit and/or motion to approve | **Motion:** Tammy<br>**2nd:** Lynn<br>**All in Favor:** ✅ |

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| **Election Results** | ⬆️**Raised: OCT 2024**<br>✅**Resolved: Oct 2024** | **Issue:** Had 3 positions up for election. 2 Teacher positions and 1 Parent position. | **Status Update:** Election Results<br>All approved and uncontested. |
| **WEBSITE Updates** | ⬆️**Raised: OCT 2024**<br>✅**Resolved: Oct 2024** | **Issue:** Who is the current EJ King IT employee who is responsible for these uploads? | **Status Update:**<br>Webmaster: Mr. Best<br>Facebook/Website: Marc Farrell<br>IT/ET Newsletter: Jesse Baza |
| **WEBSITE Updates** | ⬆️**Raised: OCT 2024**<br>🔴**PENDING:**<br>✅**Resolved: May 2025** | **Issue:** EJ King MHS website still has Lorenzo Brown's email address as SAC POC.<br>https://ejkingmhs.dodea.edu/school-get-involved<br>**Action:** Mr. Best: Please updated SAC POC with Ms. Gamble's address | **Status Update:**<br>Nov 2024: SAC POC is still Lorenzo Brown<br>Feb 2025: SAC POC is still Lorenzo Brown |
| **2024/25 Schedule/ Event Planning** | ⬆️**Raised: OCT2024**<br>🔴**PENDING:** | **Issue:** What is the status of planning events such as athletic banquets, dances, awards ceremonies, senior events, etc?<br>**Action:** Formation of Committees Senior academic awards…athletic banquets for Fall presumably individual.<br>**Senior Awards Planning Committee:**<br>Tammy McDonald<br>Ilce Allen<br>Leslie Barnhart<br>Guidance Counselors<br>**Academic/School Awards Planning Committee:**<br>Shana Cutler<br>Tammy McDonald<br>Guidance Counselors<br><br>Questions for the community: | **Status Update:** |

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| | | Students: How do you feel about academic awards? Are there any categories you'd like to see other than academic?<br>Parents: Do awards ceremonies during the school day work for you? How much time would you like to know ahead of time for these awards? (1 week, 2 weeks, preplanned with school calendar) | |
| **2024/25 EDA Clubs** | **⬆️Raised OCT2024 🔴PENDING** | **Issue:** When will club names and schedules be publicized to students and parents? Additionally, teachers hold a 10 minute meeting making students miss the Hario bus and having to wait until the 530 bus. Bus schedule awareness is needed.<br><br>**Action:** Propose creating a online catalog for reference<br><br>Ms. Gamble:<br>How would you like the EDA's communicated to the parent community?<br>SAC:<br>Brochure, Email and File on Facebook | **Status Update:**<br>**February 2025:** Teachers are still not emailing parents to notify them about date/times.<br>Eg. NHS Induction Ceremony: Current NHS member parents were not notified of the event.<br><br>Nov 2024: NJHS did not notify parents of meeting dates or times.<br><br>What is standard procedure for club sign-ups?<br><br>How many other clubs have directly notified parents once their student has signed up?<br><br>Communication to parents directly if students are part of their club…<br><br>Streamline communication.<br>Direct initial contact with parents.<br><br>Lots of communication suggestions |

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| **Student Safety Athletics** | **⬆️Raised Nov2024**<br>**🔴PENDING:** | *During his 4th match against Kinnick (Division 1 while my son @EJ King is a Division 2), he got viciously slammed to the mat by his opponent. He eventually favored his left shoulder (yelling in pain sometimes especially the end after a few gator rolls), but the officials didn't even stop the match to check on my son to make sure his safety. I would understand if he stop the match to check on him and ask if he is ok but never happened. End of the day, this tournament should be based on the safety of the athletes and not just winning. Also, EJ King only had 5 days to prepare for the tournament while other schools had more weeks or maybe all year round to prep. Schools like EJ King don't have a whole lot of preps and practice before heading to any tournament. Also (I'm no expert here), why is a Division 1 wrestler having a match with a Division 2 wrestlers during this tournament. I feel like that's not fair on EJ Kings part nor others.*<br><br>*I would love to hear what comes out from the meeting/discussion and would like to get a copy of the minutes.*<br><br>*_Ian Jordan / dave_jordan12@yahoo.com* | **Status Update:**<br>**Feb 2025:**<br>**Additional Questions for AD's and Far East Athletic Planners:**<br>• Is the new "5 days of practice" rule beneficial for the health and safety of students?<br>• How can the "4 matches per day" rule be enforced?<br>• Can there be a split between division 1 and division 2 schools?<br>• Are the locally hired refs qualified to ref in American Freestyle? (to be able to identify illegal or dangerous moves) |
| **21st Century Schooling** | **⬆️Raised Oct 2024**<br>**🔴PENDING:** | ***PEDAC:** Wifi on buses for Hario Kids (and sports) Move up the chain. | **Status Update:**<br>**Feb 2025:** This was a well received idea and has been moved onward to IT and Washington for funding.<br>Worksheet Proposal<br>Tammy<br>Diane<br>All |
| **Calendar Links** | **⬆️Raised: OCT 2024**<br>**🔴PENDING:** | **Issue:** Where can we find the link for google calendar/ical/outlinks that will link ALL of EJ King's events to our | **Status:**<br>**Feb 2025:** Calendar still does not reflect daily events happening |

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| | | calendars? Last year it was linked to Kristen Brown's account and is not available now due to her not being here. | around EJK. This would be a really helpful tool for parents. Working on a solution with Mr. Farrell and Mrs. Brown |
| **Student Input/ Concerns** | **⬆️Raised: OCT 2024**<br>**✅Resolved Oct 2024** | **Student Council Voting:**<br>Digital during seminar<br>Middle school cannot vote for HS<br>(I voted stickers for next year)<br><br>**Use of Social Media for EJK Clubs/Teams**<br>Social Media Policy for Dodea and Trademark on EJKing Cobra Images?<br><br>***PEDAC:** Wifi on buses for Hario Kids (and sports) Move up the chain.<br><br>**Tech Issue:**<br>Lightspeed Filter: Is Canva still banned for students? | **Canva is banned.**<br>**Students and teachers can't use Canva anymore.** |
| **Community Outreach** | **⬆️Raised: OCT 2024**<br>**🔴PENDING:**<br>**✅Resolved** | **Issue:** This form was to create a safe submission space for students, parents and stakeholders to voice their concerns and compliments without identification. Our hope is that the community will use this tool to express topics they otherwise might be apprehensive to share otherwise. SAC will voice these concerns on behalf of our community during meetings.<br>Anonymous Concern/Compliment Form Link Here:<br>**Action:** No action needed. Information only | Spreadsheet Update |

**CLOSING: Thank you all for coming! All action items should be completed before the next meeting.**

**2024/25 Meetings:**

- ~~07 Oct 330-430pm~~
- ~~02 Dec 330-430pm~~
- ~~25 Feb 330-430pm~~
- ~~07 April 330-430pm~~
- ~~12 May 330-430pm~~
- 09 June 330-430pm

**Location: EJ KING Commons**

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| Meeting Adjourned: 16:22 | Submitted by: Shana Cutler |

**Notes:**