**EJ King School Advisory Council**
**Meeting Minutes**
**Date:** December 16, 2025
**Time:** 4:30 p.m. – 5:30 p.m.
**Location:** EJ King Commons
**Chairperson:** Tyson Baca
**Minute Taker:** Katherine Rocha
**Attendance**

- Ashley Nguyen (Student)
- Jonathan Colley (Student)
- Claira Wiltraut (Student)
- Jude Cutler (Student)
- Imara Marti (DODEA Staff)
- Erin Arocho (DODEA Staff / Parent)
- P. Diane Danjanic (Parent)
- Christy Johnson (SLO)
- Hannah Choi (Parent)
- Jennifer Gamble (DODEA Staff)
- Francine Locker (DODEA Staff)
- Leslie Barnhart (DODEA Staff)
- Belinda Ferrer (Parent)
- Katherine Rocha (Parent / SAC Member)
- Tyson Baca (Parent / SAC Member)

**Agenda Item 1: Call to Order**
The meeting was called to order by Chairperson Tyson Baca at 4:30 p.m.
**a. Introductions**

- The Chair welcomed all attendees and acknowledged SAC members and volunteers for their continued support and involvement.

**b. Review of Previous Meeting Minutes (October 7, 2025)**

- The council revisited previously discussed SAC goals and mission, with emphasis on making goals measurable and actionable.
- It was clarified that the School Advisory Council is not a policy-making body; policy changes are under the authority of the School Board. SAC's role is to identify issues, recommend improvements, and advocate for change.
- The minutes from the October 7, 2025 meeting were reviewed, approved, and submitted to the school.

**Agenda Item 2: Principal's Update**
**Presented by Ms. Jennifer Gamble**

- Multiple December school events were conducted in collaboration with the School Advisory Council.
- The first King's Council meeting was held this month.
    - Participants included student leaders from various school clubs.
    - The King's Council will meet monthly moving forward.
- National Honor Society (NHS) Group Event scheduled for February 19, 2026.
    - Purpose:
        - Strengthen collaboration between school and families
        - Support Parent University initiatives
        - Increase family engagement
        - Promote resiliency through relationship-building
    - Babysitting services will be arranged at SES to allow more parents to attend.
    - CTE guest speakers will be invited.
- A new student initiative titled "How to organize and Plan Your Day" has been implemented.
    - Students are required to use their student planners daily to document schedules, assignments, and future activities.

**Agenda Item 3: Current Business**

**a. SAC Vision and Mission**

- The council discussed maintaining the current SAC vision and mission statements.
- Motion: To retain the existing vision and mission
    - Moved by: Jude Cutler
    - Seconded by: Katherine Rocha
    - Motion carried

**b. Revisiting and Expanding SAC Goals**

The following goals were discussed and proposed:

1. Increase SAC meeting attendance to a minimum of 30 participants.
2. Ensure representation from all stakeholder groups, including students, staff, and teachers.
3. Develop a digital platform for community feedback, including:
    - Google Form
    - QR code access
    - Digital suggestion box
4. Increase community involvement, including reaching out to local Sasebo organizations.
    - Discussion focused on whether SAC can facilitate community engagement.
    - A list of contacts from CFAS base will be explored to tap into military community resources.

**Open Forum**

1. **Pacific Regional Council Inquiry**
    - Jude Cutler asked about opportunities to connect with student leadership from other DoDEA schools in the Pacific region.
    - Ms. Gamble and Ms. Johnson clarified that the Pacific Regional Council primarily serves as a platform for information sharing and updates, rather than collaboration among student leaders.
2. **Wi-Fi on School Buses**
    - It was stated that providing Wi-Fi on school buses is not feasible due to contractual limitations and high costs.
3. **Use of EJ King Logo by Local Business**
    - A concern was raised regarding a local business selling merchandise with the EJ King logo, potentially conflicting with PTO efforts.
    - Ms. Gamble consulted with the DoDEA legal team, who confirmed that EJ King does not hold a trademark, making the sale permissible.
    - Families may choose freely whether or not to purchase the merchandise.
4. **Academic Support for Student Athletes**
    - Claira Wiltraut requested additional academic or study time for athletes.
    - A proposal was made for a coach-sponsored study hall, possibly on Mondays, to help students catch up after weekend travel.
5. **Student Planner Enhancement**
    - A suggestion was made to include a periodic table in next year's student planner.
6. **Schedule and Tardiness Concerns**
    - Tucker raised concerns regarding frequent tardiness and suggested a schedule change.
    - Ms. Gamble stated that additional data collection is needed before changes can be considered.
    - The current master schedule cannot be changed at this time.
    - Ms. Locker recommended tracking attendance and tardiness trends.
    - Motion related to data tracking:
        - Moved by: Diane Danjanic

**Adjournment**

- Motion to adjourn the meeting was made by Jude Cutler and seconded by Diane Danjanic.
- The meeting was adjourned at 5:30 p.m.

Minutes respectfully submitted by:
*Katherine Rocha*